

*Keilim Policy Toolkit is an educational platform to provide resources to organizations. Keilim is not a legal document, and your organization needs to take into account all relevant federal, state, and local laws. Because laws vary by state and city, it is essential that you also work with an attorney to ensure that your protocols are legally compliant.*

## **Living Your Policy:**

### Sharing Your Policy

#### **Affirmation Statement**

I recognize the importance of preventing abuse, harassment, and discrimination of all forms, and commit to contributing to a culture of safety, respect and equity and doing everything I can to support [INSERT ORGANIZATION'S NAME]'s efforts in this regard. I acknowledge receipt of [INSERT ORGANIZATION'S NAME] Policy [INSERT LINK TO POLICY] and agree to the terms set forth within it.

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Signature

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Printed Name

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Date

### **Tracking Checklist for Affirmation**

Who in your organization will be required to sign an affirmation indicating that they have read, understand, and commit to abide by the terms of your policy?

<b>Individuals</b>	<b>Required?</b>	<b>When?</b>	<b>Abridged version or complete policy?</b>
Employees			
Volunteers			
Contractors			
Subcontractors			
Members			
Non-member congregants			
Lessees or others who use space in the synagogue			